**Worcester BID – Training Needs Analysis Form**

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| **Business Name** |  |
| **Key Contact Name** |  |
| **Address** |  |
| **Telephone** |  | **Email** |  |

Please indicate below which of the free and heavily subsidised training courses\* your company may be interested in.

Once you have expressed an interest, we will contact you with further information on the range of courses available to you.

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| **Training Course** | **Tick as appropriate** | **Training Course** | **Tick as appropriate** |
| Business and Finance  |  | Emergency First Aid at Work |  |
| Team Leading / Team Building Skills |  | Fire Safety Awareness  |  |
| Sales & Retail Skills |  | Manual Handling |  |
| Leadership & Management |  | Cyber & IT - Software Skills |  |
| Customer Care/Service Skills |  | Getting to Grips with Social Media |  |
| Catering & Hospitality (Food Hygiene) |  | Advanced Social Media |  |
| Safeguarding Skills |  | Visual Merchandising |  |
| ACT Awareness Counter Terrorism |  | Retail Theft Prevention Training |  |
| **If you have any other suggestions for training courses we could consider, please indicate these here:** |

\* Please note that some courses are co-financed by the ***Education & Skills Funding Agency*** and the ***European Social Fund*** and will be subject to eligibility criteria being met.