

Worcester City Safety Advisory Group definitions

Safety Advisory Group (SAG)

To be called where an event estimating an attendance of 5,000 or more OR one with a particular significant risk ('A' road closure; motorsport etc).

Event Management Plan to be obtained by Chair (WRS) and circulated to all SAG members for consideration.

SAG to meet at an appropriate venue, either site if appropriate or office.

Chair (WRS) to collate concerns / requirements and channel these to organiser. Organiser to address each concern/ requirement and subject lead to sign off prior to Chair signing off the whole.

SAG-lite

New event that falls outside of the scope of 5,000 or more in attendance, or with a significant risk. Alternatively, a known event that has previously caused problems to one agency or more.

The authority / agency learns of the event and determines that oversight is required despite the event not meeting the scope of a SAG. They will then obtain the Event Management Plan, and provide this to all SAG members.

SAG members will undertake a desktop exercise, considering EMP, and identify improvements.

Chair (WRS) to report back to organiser on improvements / amendments required, including contact details for subject lead(s), to allow for sign off, overseen by Chair (WRS).

SAG membership

WRS on behalf of Worcestershire County Council to Chair

West Mercia Police

Herefordshire and Worcestershire Fire Service

West Midlands Ambulance Service

Relevant District Council officers to include events officers, highways etc.

Public Health England

WRS – A nominated Environmental Health Officer per SAG.